



Commonwealth of the Northern Mariana Islands  
**HEALTH CARE PROFESSIONS LICENSING BOARD**  
 P.O. Box 502078, Bldg., 11925 Pohnpei Court  
 Capitol Hill, Saipan, MP 96950  
 Tel No: (670) 664-4809 Fax: (670) 664-4814  
 Email: info@cnmilicensing.gov.mp  
 Website: www.cnmilicensing.gov.mp



## **PHYSICIAN ASSISTANT’S PRACTICE AGREEMENT**

This Practice Agreement shall govern the medical practice relationship between:

Physician Assistant \_\_\_\_\_ and

Supervising Physician \_\_\_\_\_.

No licensed Physician Assistant may practice without a valid Practice Agreement on file with the Board. Practicing without an approved Practice Agreement shall be grounds for disciplinary action. At all times during the duration of this practice agreement, both the physician assistant and the supervision physician will comply with § 185-10-4100 Part 4100 of the Commonwealth Register.

### **I. Physician Assistant**

#### **A. Scope of Practice**

The Physician Assistant (“PA”) shall perform only those medical services appropriate to his or her specific training and experience, which may include, but are not limited to:

- Take medical histories and perform physical exam;
- Order and perform diagnostic and therapeutic procedures;
- Develop and implement a treatment plan;
- Order diagnostic tests and laboratory works;
- Perform minor surgery;
- Perform other non-surgical health care tasks consistent with his/her training and experience.
- Prescribe medications or medical devices consistent with his/her scope of practice.

B. A PA may not advertise or otherwise hold him/herself out in any manner, which implies that the PA is either a medical doctor or an independent practitioner. A PA may not advertise in any manner without the name(s) of the supervising physician.

C. A PA shall always when on duty wear an ID badge stating their name and title of “Physician Assistant” or “PA”.

### **II. Supervising Physician**

The Supervising Physician must comply with the following requirements to supervise a physician assistant(s):

A. The supervising physician shall possess a current unrestricted license to practice medicine in the CNMI that is in good standing with the Board and a valid DEA certificate.

B. The Supervising Physician’s primary place of practice is within the CNMI. At least 50% of his/her practice must be clinical. A Supervising Physician shall delegate to a PA only those tasks or procedures consistent with his or her specialty or usual and customary practice.

**HCPLB STAFF USE ONLY**

Date Received:

- C. The Supervising Physician will direct and exercise supervision over the PA in accordance with the regulations and recognizes that he or she retains full professional and legal responsibility for the performance of the PA and the care and treatment of the patient;
- D. The Supervising Physician may permit the PA to be utilized in any setting authorized by him or her including, but not limited to, clinics, hospitals, ambulatory centers, patient homes, and other institutional settings.
- E. The Supervising Physician shall always provide adequate means for direct communication between the PA and him or her; that direct communication may occur by using technology which may include, but is not limited to, two-way radio, telephone, fax machine, internet, or another telecommunication device.
- F. The Supervising Physician shall designate an alternate Supervising Physician in his or her absence. That alternate Supervising Physician must satisfy all requirements of a primary Supervising Physician.
- G. The Supervising Physician shall petition the Board if s/he wishes to supervise more than two full-time PAs or the equivalent of two full-time PAs.
- H. The Supervising Physician shall review and sign the records of patients seen by the PA in the manner described in Section IV below.

### **III. Prescription Privileges**

The Supervising Physician may allow the PA to make prescription drug orders, prescribe, dispense, and/or administer medications and medical devices to the extent described in this Practice Agreement and subject to the following requirements:

- A. A PA must be currently certified by the NCCPA to be automatically eligible for prescriptive privileges.
- B. A PA can only make prescription drug orders, prescribe, dispense and/or administer medications, including controlled substances, if authorized to do so by the supervising physician to the extent as authorized in this Agreement, and if the PA holds a current DEA certificate that allows for those privileges.
- C. A prescription for a controlled substance written by a PA must have his/her DEA number clearly written on the prescription form.
- D. When applicable, a PA may prescribe no more than a 30-day supply of Schedule III-V medications. A PA can only prescribe prescription refills if the prescription is co-signed by a supervising physician whose DEA number is clearly written on the prescription form.
- E. When applicable, a PA may prescribe no more than a 30-day supply of Schedule II non-narcotic controlled substance medications. A PA can only prescribe prescription refills if the prescription is co-signed by a supervising physician whose DEA number is clearly written on the prescription form.
- F. For PA's working in a remote practice location, the Board may limit the supply of Schedule II and Schedule III-V medications prescribed and may impose additional supervision requirements such as maintaining an updated database of patients requiring daily and long-term scheduled medications. Such a database must be reviewed by a supervising physician at least monthly.
- G. A prescription for a controlled substance written by a PA must be documented in that patient's chart and must include the name of the drug, dose, and route of administration, frequency, duration, and quantity prescribed.
- H. The Practice Agreement authorizing a PA to make prescription drug orders, prescribe, dispense and/or administer any controlled substance will be filed with all local outpatient pharmacies and with any applicable inpatient pharmacies.

I. The PA shall comply with:

1. All appropriate federal and CNMI laws and regulations; and
2. The Regulations Governing the Importation, Storage, Sales, and Distribution of Drug and Pharmaceutical Products.

#### **IV. Supervising Physician's Review and Signature of Records**

The Supervising Physician will review, and sign patient's chart records as follows:

- A. The Supervising Physician must review and sign a minimum of 5% of all patient encounters of a PA that do not involve a controlled substance within thirty (30) calendar days.
- B. When applicable, the Supervising Physician must review and sign a minimum of 10% of all patient encounters by a PA that involve Schedule III-V controlled substances within thirty (30) calendar days.
- C. When applicable, the Supervising Physician must review and sign a minimum of 15% of all patient encounters by a PA that involve Schedule II controlled substances within seven (7) calendar days.
- D. The Board may require that up to 100% of all patient encounters by a PA be reviewed and signed by the Supervising Physician.
- E. The Board, may, at any time, request proof of compliance with the chart review requirement. Non-compliance may result in termination by the Board of a Practice Agreement.

#### **V. General Provisions**

- A. The Supervising Physician and the PA shall notify the Board in writing within seven (7) days of any change or the termination of the Practice Agreement.
- B. At a minimum, a Practice Agreement shall be renewed every 2 years or at the time of license renewal, whichever is sooner if there is no change to the agreement within the two-year period.
- C. The terms, conditions and provisions of this Practice Agreement cannot be altered, changed, modified, or added to unless approved by the Board.

#### **VI. Approved Prescription Privileges**

\_\_\_\_\_ PA is not authorized by the Supervising Physician to make prescription drug orders, prescribe, dispense, and/or administer medications and medical devices for controlled substances.

\_\_\_\_\_ PA is authorized by the Supervising Physician to make prescription drug orders, prescribe, dispense, and/or administer medications and medical devices for controlled substances listed by the DEA as Schedule II to the extent described in this Practice Agreement. ***(Copy of valid DEA certificate must be attached to this agreement).***

\_\_\_\_\_ PA is authorized by the Supervising Physician to make prescription drug orders, prescribe, dispense, and/or administer medications and medical devices for controlled substances listed by the DEA as Schedules III through V to the extent described in this Practice Agreement. ***(Copy of valid DEA certificate must be attached to this agreement).***

**Supervising Physician**

Print Name:	
Sign:	Date

**Alternate Supervising Physician**

Print Name:	
Sign:	Date

**Physician Assistant**

Print Name:	
Sign:	Date

APPROVED <input type="checkbox"/>	DISAPPROVED <input type="checkbox"/>
Chairman Signature:	Date

Reason for disapproval:
