

Licensed Baccalaureate Social Worker (LBSW) Check List:

___ Application

___ 2x2 photo (taken 6 months prior to application date);

___ Nonrefundable fee of \$100 payable to “**CNMI TREASURER**”;

___ Holds a bachelor’s degree in social work from a college or university accredited by or deemed to be equivalent to an accredited program by the Council on Social Work Education, or the Canadian Association of Schools of Social Work or from a college or university accredited by an accrediting organization recognized by the Board, or a social work education program approved by the Board; and

___ Has passed the bachelor’s examination administered by the Association of Social Work Board, or an examination in social work approved by the Board;

___ Copy of valid and active license from another jurisdiction;

___ Curriculum vitae including a detailed education and experience history which shall include dates, places, institutions, educational programs, and description of all prior education and work experience.

-Renewal

___ Renewal application

___ 2x2 photo

___ L.B.S.W. – 20 hours CE Credits

___ Nonrefundable renewal fee of \$100 payable to “**CNMI TREASURER**”

-Schedule of Fees

Application fee	\$100
Initial license fee	\$100
Renewal fee	\$100
Temporary license fee	\$100
Delinquent fee (charged every 1 st of the month after expiration date)	\$25
Replacement/Duplication of license	\$75
Replacement/Duplication of wallet size card	\$25
Letter of Good Standing/Verification fee	\$25

Licensed Master's Social Worker (LMSW) Check List:

___ Application;

___ 2x2 photo taken 6 months prior to application date;

___ Nonrefundable fee of \$100 payable to "**CNMI TREASURER**";

___ Holds a Master's degree in social work from a college or university accredited by or deemed to be equivalent to an accredited program by the Council on Social Work Education, or the Canadian Association of Schools of Social Work or from a college or university accredited by an accrediting organization recognized by the Board, or a social work education program approved by the Board; and

___ Has passed the Masters examination administered by the Association of Social Work Boards, or an examination in social work approved by the Board;

___ Curriculum vitae including a detailed education and experience history which shall include dates, places, institutions, educational programs, and description of all prior education and work experience

-Renewal

___ Renewal application

___ 2x2 photo

___ L.M.S.W. - 25 hours CE Credits

___ L.C.S.W. - 30 hours

___ Nonrefundable renewal fee of \$100 payable to "**CNMI TREASURER**"

Licensed Clinical Social Worker (LCSW) Check List:

___ Application;

___ 2x2 photo taken 6 months prior to application date;

___ Nonrefundable fee of \$100 payable to “**CNMI TRESURER**”;

___ Holds a Master’s or doctoral degree in social work from a college or university accredited by or deemed to be equivalent to an accredited program by the Council on Social Work Education, or the Canadian Association of Schools of Social Work or from a college or university accredited by an accrediting organization recognized by the Board, or a social work education program approved by the Board; and

___ Has passed the clinical examination administered by the Association of Social Work Boards, or an examination in social work approved by the Board; and

___ Has provided evidence of successful completion of at least two years of continuous full-time employment in postgraduate clinical social work under the supervision of a licensed clinical social worker, a licensed physician or a licensed osteopathic physician who has completed a residency in psychiatry, a licensed clinical mental health counselor, a diplomate in clinical social work, a designated member of the ACSW, a licensed psychiatrist, or a licensed psychologist;

___ Curriculum vitae including a detailed education and experience history which shall include dates, places, institutions, educational programs, and description of all prior education and work experience;

___ For the LCSW, documents showing proof that applicant has satisfactorily completed the clinical training required under § 185-10-2315(a)(3)(iii); or

___ Documents showing proof that applicant holds a valid, active license to practice as a Baccalaureate, Master’s, or Clinical social worker in another jurisdiction and substantially complies with the appropriate requirements for licensure under § 185-10-2315.

-Renewal

___ Renewal application

___ 2x2 photo

___ L.C.S.W. – 30 hours

___ Nonrefundable renewal fee of \$100 payable to “**CNMI TRESURER**”



Commonwealth of the Northern Mariana Islands
HEALTH CARE PROFESSIONS LICENSING BOARD
 P.O. Box 502078, Bldg., 11925 Pohnpei Court
 Capitol Hill, Saipan, MP 96950
 Tel No: (670) 664-4809 Fax: (670) 664-4814
 Email: info@cnmilicensing.gov.mp
 Website: www.cnmilicensing.gov.mp

Attach a recent 2x2 ID photo here taken within 6 months of the application.

APPLICATION FOR SOCIAL WORKER LICENSE

<input type="checkbox"/> Initial	<input type="checkbox"/> Endorsement	<input type="checkbox"/> Temporary
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<input type="checkbox"/> Baccalaureate Social Worker	<input type="checkbox"/> Master's Social Worker	<input type="checkbox"/> Clinical Social Worker
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HCPLB STAFF USE ONLY
Date Received:

APPLICATION INFORMATION – Please Type or Print

1. Last:	First:	Middle:	2. Social Security No:
3. Birthdate: (Mo/Day/Yr.)	4. Color of Eyes: Color of Hair:	5. Height: Weight:	6. Sex:
7. Mailing Address:		8. Email Address:	
9. Residence Address:		10. Phone No: (W): (H):	
11. NPI # (if available):		12. Citizenship: ___ U.S. ___ Other Specify:	

13. EDUCATION (List all Bachelor's or Master's programs attended & provide an original, notarized or certified copy of your degree)

Name of Schools	Location (City/State or Country)	Degree Earned	Dates (Mo/Yr)	
			From	To

14. EXAMINATIONS – (List examination(s) you have taken and passed with ASWB or any other examinations)

Examination	Date	Result (Pass/Fail)

15. EXPERIENCE (List all relevant or related post graduate training or employment, if any)

Employer	Location (City/State or Country)	Dates (Mo/Yr)		Supervisor's Name
		From	To	

16. LICENSES (list all states/territory where you currently hold or held a license or certification to practice)

Name of Jurisdiction	Date Issued	Expiration Date	License Number	Current Status

17. Name/Address of Intended Employment within the CNMI	Will you be practicing telehealth from off island?
	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

If you answer "yes" for any of items 18-32 you must attach a detailed explanation on a separate sheet, which includes state or country where action is pending or took place, relevant dates, action taken and reasons for such action. (Include Findings of Fact, Conclusion of Law, Final Order and whether you have been reinstated. If reinstated, date and conditions of license.)

18. Have you ever been charged with, or been found to have committed dishonorable, unprofessional conduct, negligence, incompetence, misconduct, or repeated negligent acts by any licensing board, other agency, or clinic?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
19. Has a claim or an action ever been filed against you for your profession which resulted in a settlement, judgment, or arbitration award of \$25,000 or more?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
20. Has any licensing board, other agency, or disciplinary authority refused to issue you a license, renew your license, suspended, revoked, accepted surrender of your license, placed on probation, or conditioned your license, held by you now or previously, or ever fined or otherwise disciplined you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
21. Is there any ongoing or pending investigation against you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
22. Is there any disciplinary action pending against you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
23. Has any clinic or training program restricted or terminated your professional training, employment, or privileges or have you ever voluntarily or involuntarily resigned or withdrawn from such association to avoid imposition of such measures?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

24. Has your ability to practice your profession in a competent and safe manner ever been impaired or limited by any condition, behavior, impairment, or limitation of a physical, mental, or emotional nature?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
25. Have you used or are you currently using any chemical substances(s), legal or illegal, that in any way impaired or limited, or is currently impairing or limiting, your ability to practice your profession in a safe and competent manner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
26. Have you been enrolled in, required to enter, or participated in any drug or alcohol recovery program or impaired practitioner program?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
27. Have you been treated for or had a recurrence or a diagnosed addictive disorder?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
28. Have you ever been diagnosed with a neurological or other physical condition that would impair your ability to practice your profession safely?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
29. Do you have any other condition in which in any way impairs or limits your ability to practice your profession safely?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
30. Have you ever been found guilty, pleaded guilty, no contest, or nolo contendere to a crime involving moral turpitude or crime related to your profession, or felony in any court?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
31. Is criminal action pending against you in any court?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
32. Are you required to register as a Sex Offender?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
34. Do you plan to engage in telemental health services from outside the CNMI?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

33. DECLARATION:

I hereby certify that I am the person herein named subscribing to this application. I have read the complete application, and I know the full content hereof. I declare that all of the information contained herein, and evidence or other credentials submitted herewith are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment hereto or falsification or misrepresentation of credentials to support this application, is sufficient grounds for denying, revoking, or otherwise disciplining a license to practice a health profession in the Commonwealth of the Northern Mariana Islands. I further certify that I have read and will abide by P.L. 15-105 and the HCPLB Regulations.

Signature of Applicant

Date

Please complete the application form and attach all original, certified, or notarized documents and a non-refundable application fee of \$100.00 (money order or cashier's check make payable to "CNMI Treasurer"). Do not send cash.

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____ (print name), do hereby authorize a disclosure of records concerning myself to the Health Care Professions Licensing Board (HCPLB). This release includes records of a public, private or confidential nature.

I acknowledge that the information released to the HCPLB may include material that is protected by federal and/or state laws applicable to substance abuse and mental health information. If applicable, I specifically authorize the release of confidential information to and from the HCPLB relating to substance abuse or dependence and/or mental health.

I further agree that the HCPLB may receive confidential information and records, including, but not limited to the following records:

- Medical Records
- Education Records
- Personnel or employment records, including records of any remedial, probationary, disciplinary, or any other adverse information contained in those records.
- Post-graduate training (internship, residency, and fellowship) records, including records or any remedial, probationary, disciplinary, or any other adverse information contained in those records.
- Any information the HCPLB deems reasonably necessary for the purposes set forth in this release.

Release of Liability:

I do hereby irrevocably and unconditionally release, covenant not to sue, and forever discharge any person or entity, including but not limited to any medical school, residency or fellowship training program, hospital, health care provider, health care facility, licensing board, impaired practitioner program, agency, or organization, which releases information to the HCPLB pursuant to this release from any liability, claim, or cause of action arising out of the release of such information. I further irrevocably and unconditionally release, covenant not to sue, and forever discharge the HCPLB, the Commonwealth of the Northern Mariana Islands, and its employees and agents from any liability, claim, or cause of action arising out of the collection or release of information pursuant to this release.

A photocopy of this release form will be valid as an original thereof, even though the photocopy does not contain an original writing of my signature.

I have read and fully understand the contents of this "Authorization to Release Information".

Signature of Applicant

Date