

# Commonwealth of the Northern Mariana Islands

2022 CITIZEN CENTRIC REPORT (PUBLIC LAW NO. 20-83)

## Board of Professional Licensing & Health Care Professions Licensing Board

### ABOUT US

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Tel.: (670)664-4808/9 • Fax: (670) 664-4814 • P.O. Box 502078 Saipan MP, 96950 • Building #1242, Pohnpei Court Capitol Hill, Saipan • [www.cnmilicensing.gov.mp](http://www.cnmilicensing.gov.mp) • [info@cnmilicensing.gov.mp](mailto:info@cnmilicensing.gov.mp)

Safeguarding the health, safety, and welfare of the public is the ultimate goal of the Board of Professional Licensing (BPL) and the Health Care Professions Licensing Board (HCPLB). BPL and HCPLB are two independent regulatory government agencies operating under one office and administered by an Executive Director with two Office staff. Both Boards are state government agencies that license and regulates different professions under each Board's jurisdiction.

BPL and HCPLB derives its funding through four sources: 1) Local Appropriation, 2) Federal (ARPA), 3) BPL License Fees and 4) HCPLB License Fees. Local appropriation and federal funding under ARPA pay for the three-office staff and BPL and HCPLB Revolving Funds pay for the office general operations.

Since 2020 and despite COVID-19 Pandemic, BPL Board made significant growth in 2022 in the number of active registered licenses by 28%. Out of the total number of active licenses, only 14% are CNMI residents and 86% are residing outside of the CNMI. Since 2020, HCPLB grew by 14% active registered licenses with 44% residing in CNMI and 56% residing outside of CNMI. Despite a small number of complaints reported, no license was revoked and both BPL and HCPLB continue to strengthen its ability to protect our CNMI consumers.

### BOARD OF PROFESSIONAL LICENSING

#### OUR MISSION:

The Board of Professional Licensing is to protect the public's health, safety and welfare through its regulations on the practice of engineering, architecture, land surveying, landscape architecture and real property appraisal within the Commonwealth.

Established by Public law 14-95



**Gregorio Q. Castro**  
Chairman/Public Member  
(Tinian)

**Elizabeth S. Balajadia, CE**  
Vice-Chairperson  
(Civil Engineer)

**Jovano Q. Taitano**  
Secretary/ Public Member  
(Rota)

**Roy P. Reyes, CE**  
Member (Civil Engineer)

**Lilio B. Tipples, REA**  
REA Appraiser, Member

### HEALTH CARE PROFESSIONS LICENSING BOARD

#### OUR MISSION:

The Health Care Professions Licensing Board (HCPLB) is to provide services and initiatives that promote patient safety, quality of health care and regulatory best practices.

Established by Public law 15-105



**Theodore R. Parker, R.Ph. MPH**  
Chairman (Pharmacist)

**Glenda S. George, PH.D.**  
Board Secretary,  
(Clinical Psychology)

**Warren L. Creed, DD, MS**  
(Vacant– Dentist)

**Tiffany L. Willis, MD**  
Member

**Martin P. Rohringer, MD**  
Vice-Chairman

# HIGHLIGHTS/DEMOGRAPHICS 2022

## 2022 BOARD OF PROFESSIONAL LICENSING

Discipline	Total # of Residence	Total # Non Residence	Total # of licensee
Appraisal	3	2	5
Architecture	5	39	44
Landscape Architecture	0	3	3
<b>Engineer:</b>			
Architecture Engineer	0	1	1
Chemical	0	0	0
Civil	17	169	186
Electrical	1	25	26
Environmental	1	3	4
Fire Protection	0	7	7
Industrial	0	1	1
Mechanical	1	32	33
Structural	1	33	34
Land Surveyor	6	8	14
COA	23	20	43
<b>TOTAL</b>	<b>58</b>	<b>343</b>	<b>401</b>
<b>Percentage</b>	<b>15%</b>	<b>85%</b>	

## BOARD OF PROFESSIONAL LICENSING YEAR IN REVIEW



**162**

**Applications  
Received**



**9**

**Licenses  
Issued**



**155**

**Licenses  
Renewed**



**0**

**Complaints  
Received**

## 2022 HEALTH CARE PROFESSIONS LICENSING BOARD

Discipline	Total # of Residence	Total # Non Residence	Total # of licensee
Acupuncture	2	1	3
Addiction Professional	1	0	1
Chiropractor	0	3	3
Clinical Laboratory	2	0	2
Psychology Associate	0	1	1
Psychology	6	5	11
Dental Hygienist	6	1	7
Dental Therapist	11	4	15
Dentist	8	17	25
Embalmer	1	0	1
Emergency Medical Technician	31	0	31
Medical Laboratory Technology	13	22	35
Midwife	0	0	0
Occupational Therapy	0	32	32
Optometrist	3	1	4
Pharmacist	19	13	32
Certified Pharmacy Technician	18	2	20
Wholesale/Retail Pharmacy	10	6	16
Pharmacy Intern	3	5	8
Physical Therapist	12	8	20
Physician Assistant	8	16	24
Physician	50	144	194
Podiatrist	1	0	1
Professional Counselor	4	0	4
Radiology Technology	20	14	34
Social Worker	10	4	14
<b>Total</b>	<b>239</b>	<b>299</b>	<b>538</b>
<b>Percentage</b>	<b>44%</b>	<b>56%</b>	

## HEALTH CARE PROFESSIONS LICENSING BOARD YEAR IN REVIEW



**228**

**Applications  
Received**



**110**

**Licenses  
Issued**



**250**

**Licenses  
Renewed**



**1**

**Complaints  
Received**

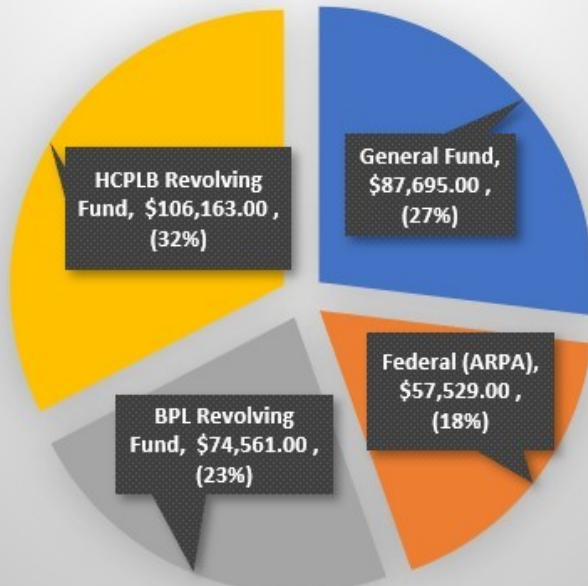


Engineers speaking to NMC students.



# OUR FINANCES

## FY 2022 REVENUE SOURCE BREAKDOWN



REVENUE SOURCES:	Revenue	Expense
General Fund	\$ 87,695.00	\$ 60,896.00
Federal (ARPA)	\$ 57,529.00	\$ 31,650.00
BPL Revolving Fund	\$ 74,561.00	\$ 13,189.00
HCPLB Revolving Fund	\$106,163.00	\$ 58,132.00

FY2022 BPL Revenue from License Fees	Amount
Application Fees	\$ 1,600.00
Initial Application Fees	\$ 1,800.00
Renewed License Fees	\$ 18,700.00
Corporations License Fees	\$ 2,300.00
Others (verifications/late) Fees	\$ 200.00
<b>TOTAL Revenue from Fees</b>	<b>\$ 24,600.00</b>

FY2022 HCPLB Revenue from License Fees	Amount
Application Fees	\$ 12,700.00
Initial Application Fees	\$ 14,400.00
Renewed License Fees	\$ 14,600.00
Temporary Fees	\$ 100.00
Others (verification/late) Fees	\$ 550.00
<b>TOTAL Revenue from Fee</b>	<b>\$ 42,350.00</b>

## FY 2022 OPERATIONAL EXPENSE BREAKDOWN

### General Fund - Acct. No. 1556

Operations	Expense	% Used
Personnel	\$ 60,896.00	69%
OPA	\$ 962.00	1%
<b>TOTAL Personnel &amp; Operations</b>	<b>\$ 61,858.00</b>	<b>70%</b>

### Federal (ARPA) - Acct. No. M1210144

Operations	Expense	% Used
Personnel	\$ 31,650.00	55%
<b>TOTAL Personnel &amp; Operations</b>	<b>\$ 31,650.00</b>	

### BPL Revolving Fund - Acct. No. 1962A

Operations	Expense	% Used
All Others	\$ 10,031.00	14%
Advertising	\$ 2,105.00	3%
Fuel & Lubricant	\$ 423.00	1%
<b>TOTAL Personnel &amp; Operations</b>	<b>\$ 12,559.00</b>	<b>18%</b>

### HCPLB Revolving Fund - Acct. No. 1962B

Operations	Expense
Repair and Maintenance	\$ 720.00
Cleaning Services	\$ 2,520.00
Dues and Subscriptions	\$ 1,400.00
Communications	\$ 3,491.00
Printing and Photo Copy	\$ 1,836.00
Advertising	\$ 2,331.00
Rental Office - Equipment	\$ 1,078.00
Office Supplies	\$ 735.00
Operational Supplies	\$ 810.00
Fuel and Lubricant	\$ 993.00
Vehicles	\$ 27,395.00
Utility	\$ 2,500.00
<b>TOTAL Operational Expense</b>	<b>\$ 45,809.00</b>
<b>Encumbrances</b>	<b>\$ 12,323.33</b>
<b>% USED</b>	<b>55%</b>





# WHAT'S NEXT...

## RIISING ABOVE THE PANDEMIC CHALLENGES TO ENSURE THE SAFETY OF THE PUBLIC

During FY 2021-2022, The Board focused on the promulgation of several counseling professions and focused on internal improvements that streamline and improve its critical licensing process. Although BPL and HCPLB have done so much to improve the licensure process, there is still much to be done.

CNMI Government recently launched Energov, a new integrated and automated software program that will give access to multi agencies within the CNMI Government to share data and workflow in the permitting and licensing processes. Although there are still some challenges in getting Energov fully operational, the benefits are great and full implementation is in the works to kickoff in December of 2022. Office staff will begin training throughout the month of November and the following services will become available:

- Allow potential applicants to apply and follow-up status of their applications online;
- Applicants to be able to pay online;
- Provide a user-friendly service for license verification;
- And gradually move into e-licensing

Of greatest challenge to BPL and HCPLB is the need to provide more on-site inspection for compliance and investigate complaints as they come in. The position for an investigator is currently vacant and would have to be filled immediately to enforce the regulations that restrict professional practice to individuals that are licensed in the CNMI.



Director Fleming facilitating a session for NCARB's Member Board Executive Committee meeting.



HCPLB at work during their monthly meeting.

A banner image featuring the Board of Professional Licensing and Health Care Professions Licensing Board logo, which is a circular seal with a star and the text 'COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS'. The banner also includes the text 'Board of Professional Licensing and Health Care Professions Licensing Board' and contact information: 'Tel.: (670)664-4808/9 • Fax: (670) 664-4814 • P.O. Box 502078 Saipan MP, 96950 • Building #1242, Pohnpei Court Capitol Hill, Saipan' and 'www. cnmilicensing.gov.mp • info@cnmilicensing.gov.mp'. The background of the banner shows a stone wall and a large rock formation.

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